



Plattsburgh, New York

Randal J. Stone
Assistant Chief

Plattsburgh Fire Department
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MEMO

TO: Mayor Donald Kasprzak
Members of the Common Council

FROM: Assistant Fire Chief, Randal Stone

DATE: August 2, 2012

RE: Fire and Ambulance Responses

For this week's period: Thursday, July 26, 2012 to Wednesday, August 1, 2012
our Department has responded to the following:

Fire Calls	26
	1 smoke or odor removal
	7 system activations
	10 EMS assist
	4 MVA
	1 cooking fire
	1 outside rubbish fire
	1 person in distress
	1 knox box/lock in
Ambulance Calls	51
Mutual Aid by CVPH	14

BUILDING INSPECTOR'S COMPLAINT REPORT: 07/30/12

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	DATE OF CORRECTION
5/24/2012	200	MARGARET ST	BROKEN SEWER PIPE IN BASEMENT	JM	NOTICE OF VIOLATION ISSUED	CORRECTED	6/15/12
7/23/2012	34	SAILLY AVE	INTERIOR WORK	CB		CORRECTIVE ACTION IN PROCESS	
7/24/2012	120	CORNELIA ST	GARBAGE	JM	VERBAL NOTICE OF VIOLATION	CORRECTED	7/25/12
7/25/2012	28	BAILEY AVE	MOLD	CB		CORRECTIVE ACTION IN PROCESS	
7/26/2012	15	MACOMB ST	POWER OUT TO HALF OF APARTMENT	CB		CORRECTIVE ACTION IN PROCESS	
7/26/2012	50	TRUMAN AVE	TENANT RESTRICTED ON ADVERTISING PERSONAL ITEMS	JM		CORRECTIVE ACTION IN PROCESS	

CITY OF PLATTSBURGH, NY

STATEMENT OF CASH RECEIPTS

Department of Public Library

The undersigned hereby certifies that the following is a complete statement of all monies payable to the City of Plattsburgh received by the above mentioned department, or by the undersigned, during the period beginning July 11, 2012 and ending on July 19, 2012 inclusive.

Purpose for which Received		Amount
6124-2450	Commissions	-
6126-2613	Overdue Charges	376.40
6126-2650	Sale of Scrap - Library Auction	-
6126-2655	Minor Sales	104.61
6127-2690	Lost/Damaged Property	-
6127-2705	Gifts and Donations	-
6127-2755	Trust Fund Income	-
6227-2760	CEF Library System	-
6330-3840	State Library Aid	-
6330-3842	State Aid	-
		-
	General	481.01
	Sales Tax @ 8.0% (Minor Sales - Supplies Only) T&A	9.10
	TOTAL	490.11

Dated, Plattsburgh, NY: July 20, 2012

Signed by Jamie A. Parrotte, Administrative Assistant

Received of Jamie A. Parrotte the aforesaid amount of:
Four hundred ninety and 11/100 dollars this 20th day of July 2012.

Richard A. Marks
Richard A. Marks
City Chamberlain

SET_17_CPI
CITY OF PLATTSBURGH 1001
MISCELLANEOUS CASH
Date / Time : 07/20/12 15:25
Payment : \$ 481.01
Receipt # : 215648
Check/Credit Card #: MULTIPLE
Check # : 1000-1-1

For Initial on 8/2/2012
Agenda 8/9/2012

2nd DRAFT

July 13, 2012

**PROPOSAL FOR FUNDING
PLATTSBURGH CITY BEACH REDEVELOPMENT
SEPARATE COMPONENTS OF THE FEASIBILITY STUDY**

Via Email

To: Melissa McManus melissamcmanusllc@gmail.com

Dear Ms. McManus:

On behalf of the Clinton County Strategic Tourism Planning Committee (STPC), and in response to your recent NOTICE OF FUNDING AVAILAILITY for KEY WATERFRONT REVITALIZATION PROJECT ADVANCEMENT, we hereby submit the following request for funding for consideration by your Project Advisory Committee and Department of State Representatives.

PROJECT SPONSOR

The STPC, on behalf of the City of Plattsburgh. The STPC was appointed by the Clinton County Legislature in connection with the Clinton County Destination Master Plan. The STPC was appointed as agent for the City of Plattsburgh on March 8, 2012 to pursue funding for this project. Please see the attached Resolution by the Common Council of the City of Plattsburgh.

PROJECT NARRATIVE

The STPC, along with the Common Council of the City of Plattsburgh has identified the tremendous potential of the Plattsburgh City Beach for becoming a premier waterfront destination in the region. The general feeling of the local community is that this property has been underutilized for the past several decades. The STPC seeks funding to hire a consultant to perform one or more, or all components of FEASIBILTY STUDY for the redevelopment of the project area which encompasses approximately 100 acres of land owned by the City of Plattsburgh. The area includes the Crete Center, trails, roads and parking areas, and approximately 3,300 linear feet of beach frontage. The site contains areas that have been preliminarily identified as forested wetlands and a former City dump.

A conceptual Master Plan, created through donated efforts, is attached. The conceptual master plan was intended to create interest in redeveloping the site, serve as a catalyst for conversation, and was based on limited information. The Master Plan contains such components as an Adaptive re-use of the Crete Center (Museum, Conference Center); Highway commercial retail; Hotel/restaurant conference center; Beach retail, restaurant, boardwalk; Expanded nature and bike trails/ice ribbon/pedestrian bridge; Great lawn/concert venue/band shell; Creation of lagoon adjacent to Crete Center for maritime display and inland waterway; New vehicular access from State Route 9.

PROPOSED WORK PLAN

The ideal Work Plan for the next phase of this project would include a full blown, comprehensive FEASIBILITY STUDY. Basic components of such a study would include items such as: A comprehensive Site Inventory and Analysis; Analysis of the Clean-up/remediation of former dump site including Phase 1

and Phase 2 Environmental Assessments; Archeological Assessments; A review of City Zoning, State regulations, and recommend design guidelines; Updated boundary and topographic survey; Automobile parking and circulation analysis; Loading and access for Crete Center; Water taxi to the downtown; Expansion/replacement/relocation of existing wetlands; Entrance gateway sign, directional, informational and regulatory signs; Address how this site will be linked or integrated with other City and State waterfront assets; Market and Economic Analysis for retail, hospitality, restaurants, entertainment venues; Develop preliminary estimates for construction and operating budgets for the proposed improvements; Form-based development guidelines; Assistance in rebranding the entire development.

The fee for a detailed Feasibility Study for a project of this magnitude could easily reach \$100,000 or more. The STPC is aware of the limited availability of funds through your program. Therefore we have broken the Feasibility Study down in to smaller components so you may considering funding one or more of these components.

PROPOSED WORK PLAN (Broken Down by Components - Not Necessarily In Correct Order of Work)

COMPONENT NO.	DESCRIPTION	BUDGET
1	<p>SITE INVENTORY ANALYSIS AND ACTION PLAN. The consultant shall prepare an inventory that describes the natural, cultural, economic, and recreational resources in the project area. Work shall include identification and mapping of components identified during the project scoping, including but not limited to, the following:</p> <ul style="list-style-type: none"> Existing land and water uses; Land ownership, including underwater lands; Discussion of the process involving the ALIENATION AND CONVERSION OF MUNICIPAL PARK LANDS in relation to this project Natural resources (wetlands, floodplains, riparian corridors, mature forests, significant habitat, etc.) based on existing records (no actual field investigations); Description of ecological communities on site and assessment of functional quality; Key buildings, including gross square footage, original use, current use, and ownership; Public access and recreational resources, including boat and fishing access; Transportation routes, including bicycle and pedestrian facilities; Parking facilities; Infrastructure (including water supply, wastewater treatment and power); Scenic resources and view corridors; Topography, soils and surface geology; Hydrology and water quality; Shoreline conditions; Zoning and other relevant local development controls. <p>The inventory and analysis will consist of both maps and narrative</p>	\$20,000

	information which describes the resources identified and evaluated. The inventory and analysis will be largely based on existing plans and other sources of information, including comprehensive plans, scenic byway corridor management plans, county plans, and Geographic Information System data. The consultant shall submit the draft inventory and analysis to the City's Project Advisory Committee for review and approval, and shall incorporate the City's Project Advisory Committee comments into the final inventory and analysis.	
2	UP TO DATE BOUNDARY AND TOPOGRAPHIC SURVEY OF THE PROPERTY INCLUDING LOCATION OF FLOODPLAINS, FLOOD HAZARD AREAS BOUNDARIES, BASE FLOOD ELEVATIONS, AND OFFICIAL WETLAND DELINEATIONS.	\$15,000
3	PHASE 1 ENVIRONMENTAL ASSESSMENT TO DETERMINE ENVIRONMENTAL ISSUES (HAZARDOUS WASTE SITES, SOLID WASTE, ETC.).	\$15,000
4	PHASE 2 ENVIRONMENTAL ASSESSMENT.	\$30,000
5	PHASE 1 ARCHEOLOGICAL ASSESSMENT TO DETERMINE ARCHEOLOGICAL, CULTURAL, AND HISTORIC RESOURCES, AND TO WHAT EXTENT FUTURE PROTECTION OF THOSE RESOURCES IS REQUIRED.	\$10,000
6	MARKET AND ECONOMIC ANALYSIS FOR RETAIL, HOSPITALITY, RESTAURANTS, ENTERTAINMENT VENUES.	\$30,000
7	REMAINING COMPONENTS OF FEASIBILITY STUDY: Automobile parking and circulation analysis; Loading and access for Crete Center; Water taxi to the downtown; Expansion/replacement/relocation of existing wetlands; Entrance gateway sign, directional, informational and regulatory signs; Address how this site will be linked or integrated with other City and State waterfront assets; Develop preliminary estimates for construction and operating budgets for the proposed improvements; Form-based development guidelines; Assistance in rebranding the entire development.	\$30,000
	TOTAL:	\$150,000

For each of the above components, the STPC will issue a Request For Proposals from qualified consultants. The STPC will provide match contributions in the form of actual time spent by the STPC volunteers during past years and in the future.

Respectfully submitted,

Terry Meron
Clinton County Strategic Tourism Planning Committee



Plattsburgh, New York

Richard A. Marks
City Chamberlain

Department of Finance
6 Miller Street
Plattsburgh, NY 12901
518-563-7704 TEL
518-563-1714 FAX

At a regular meeting of the Common Council of the City of Plattsburgh, New York, held August 9th, 2012, the following resolution was adopted:

By Councilor ; Seconded by Councilor

WHEREAS, the following resolution was adopted on August 9th, 2012, and

WHEREAS, the Capital Expenditure Plan adopted January 12th, 2012, includes a Public Service Equipment category, and

WHEREAS, the Engineering and Planning Department is establishing a 2012 Equipment Replacement Project that is included in the Capital Expenditure Plan adopted January 12th, 2012, and

WHEREAS, the cost of the 2012 Equipment Replacement Project has been estimated by the Engineering and Planning Department for the costs to purchase equipment and vehicles during 2012 and is being revised, as follows:

	2012 Capital Plan	2012 Estimated Cost	2012 Revised Cost
Pickup Truck (Water & Sewer)	\$ 26,000	\$ 26,000	\$ 26,000
Handheld Pipe/Leak Locator (Water)	20,000	20,000	20,000
Stake Rack (Pick-up) Truck (W&S)	24,000	20,000	20,000
Dump Trailer (W&S)	3,500	20,000	20,000
John Deere Tractor 4320 (W&S)	36,000	36,000	36,000
Asphalt heater trailer – hot box (DPW)	22,000	22,000	22,000
Asphalt Milling Machine (DPW)	180,000	180,000	0
Wheel Mounted Snow Thrower/Tractor (DPW)	170,000	170,000	100,000
Recycle Truck (DPW)	210,000	210,000	150,000
Vacuum Street Sweeper	0	0	190,000
John Deere 3320 Tractor (DPW)	27,000	27,000	27,000
Ambulance – Fire Department	150,000	150,000	150,000
Radios - Fire Department	<u>92,000</u>	<u>92,000</u>	<u>92,000</u>
Total	<u>\$ 960,500</u>	<u>\$ 960,500</u>	<u>\$ 853,000</u>
Project Funding:			
General Fund Advance	\$ 851,000	\$ 851,000	\$ 743,500
Water Capital Reserve	64,750	64,750	64,750
Sewer Capital Reserve	<u>44,750</u>	<u>44,750</u>	<u>44,750</u>
Total	<u>\$ 960,500</u>	<u>\$ 960,500</u>	<u>\$ 853,000</u>

Now therefore,

BE IT RESOLVED, by the Common Council of the City of Plattsburgh, New York, this 9th day of August 2012, as follows:

- 1) That, the amount of Eight Hundred Fifty-three Thousand and 00/100 (\$853,000.00) Dollars be and it is hereby appropriated as the revised amount for the Capital Project **2012 Equipment Replacement Project (H5110.37)** for the cost of the equipment as described above and is hereby authorized to be expended for such purpose.
- 2) That, Seven Hundred Forty-three Thousand Five Hundred and 00/100 (\$743,500.00) Dollars of such appropriation be provided by an advance from the General Fund in order to purchase the equipment, but that such advance must be repaid to the General Fund by year end through funding of this portion of the project with Bond Anticipation Notes or Serial Bonding.
- 3) That, Sixty-four Thousand Seven Hundred Fifty and 00/100 (\$64,750.00) Dollars of such appropriation is available and will be provided by the Water Capital Reserve fund.
- 4) That, Forty-four Thousand Seven Hundred Fifty and 00/100 (\$44,750.00) Dollars of such appropriation is available and will be provided by the Sewer Capital Reserve fund.
- 5) That, this resolution takes effect immediately.

On Roll Call,

CERTIFIED A TRUE COPY

CITY CLERK

PARKING ZONE DESIGNATION No. 943
July 31, 2012

Establish the following Parking Zone:

**REMOVE 10 MINUTE PARKING AT 2-4 MONTCALM AVENUE ADJACENT
TO THE FORMER "HOUSE OF SEWING"**

This resolution will rescind TZD #638 established on 12/9/1992.

The establishment of this parking zone shall become effective upon the erection of the proper signs designating the zone.

All traffic zone designations previously established that are inconsistent with this traffic zone designation are hereby repealed and superseded by this traffic zone designation. All traffic zones established for other purposes that are consistent with this traffic zone designation shall remain in effect.